

South Carolina Association of Career & Technical Educators

Board Meeting
Irmo High School
Irmo, SC
August 23, 2008

Welcome: Grace called the meeting to order and introduced the new executive board.

Attending:

Grace Decken	President SCACTE
Ray Boland	Executive Director of SCACTE
Gwen Scarborough	President Elect SCACTE
Tammy Haile	Secretary SCACTE
Cathy Shaw	Treasurer SCACTE
Mike Parris	Awards and Credentials
Kathy Bradford	Region II SCACTE
Nick Perkins	SCCGPA President
Tim Ray	SCTEA Technology Education
Debbie Castles	SCBEA President
Michelle Coaxum	SCBEA President Elect
Randy Evans	SCACTE Membership Chairperson
Andy Dunn	SCEITEA Past President
Terry Murphy	SCEITEA Secretary/Treasurer
Dwight B. McDuffie	SCEITEA President
Jerry Taylor	SCITA President
John Pardee	SCITA Secretary/Treasurer
Loranda Melton	MEASC President
Norma Brown	MEASC Secretary
Marcelle Boland	Special Needs Secretary
Dennis Ely	Special Needs President
Ginger Hill	Publicity Chair/MEASC

Secretary's Report

Tammy Haile

Outgoing Secretary/Incoming President-Elect Gwen Scarborough presented the minutes. Changes were made to HST section and added the word "day." Minutes were accepted with the changes.

Jerry Taylor moved
Dennis Ely seconded

Treasurer's Report

Cathy Shaw

Cathy Shaw – Talked about excess checks which have not cleared. Cathy also asked for email addresses for treasurer of each division. Mentioned Ray Boland's appointment as

our new executive director. We will need to amend the budget for Kathy Fudge (August/Sept/Oct). Cathy reported the balances of money at \$92,013.14. Ray Boland talked about the differences in the checking accounts to cover us in case we needed to pay “something.” Also mentioned money for future legislative action. Special accounts needed in case something was to happen. Ray also clarified the two different accounts.

Region II Kathy Bradford

Region II is one of 5 regions (Region II is comprised of North Carolina, South Carolina, Alabama, Florida, Georgia, Kentucky, Tennessee, Virginia, Puerto Rico, and the Bahamas). They meet and each state has a representative. Region II VP is Sheila Carlton; Sheila is on the ACTE board. Our ideas can filter up to the national group through this organization. Two committees – bylaws committee for Region 2 – Kathy tries to get people to serve on these committees – cultural awareness and legislative committee. Committees meet at ACTE and NPS. If anyone’s interested, submit resume to Kathy. Committees meet day before the conference starts.

Since June, there have been no Region II meetings. Region II conference in Daytona, Florida in October. You can find this information on ACTE website. Early registration cut-off is 9/15 @ \$150.00. Kathy encouraged our SCACTE members to attend. Small conference/easy to network and meet other career and technical educators.

President’s Report Grace Decken

Grace talked about newsletter in that we have not had a newsletter. Ray Boland said that newsletter on their website (16 pages) – Division has responsibility for their page. Report from president, executive director, division reports, pictures, etc. can be sent to Jerry Taylor at taylorj@kcsd.k12.sc.us. Each division should mirror SCACTE with officers’ pictures. Questions concerning officers’ responsibilities came up.

Following this discussion, Gwen Scarborough made a motion to offer a leadership training day in Columbia November 8 for all SCACTE Division Officers. Jerry Taylor seconded. Motion carried.

Committee Updates:

Awards & Credentials Mike Parris

Grace Decken will be representing SCACTE at the Region II conference as our association’s teacher of the year.

- ❖ Gloria Graves – Award of Merit
- ❖ Educator of the Year – David Stoudenmire

- ❖ Teacher of the Year – Twanda Addison
- ❖ New Teacher of the Year – Lila Abraham

Members are encouraged to make nominations for the SCACTE awards and to follow the guidelines. Each division should have a nomination in the teachers' awards category and a business partner from the counties and/or districts.

Mike Parris made a recommendation that all divisions make a change in the length of term of the division treasurer from one year to two years. Motion carried; Dwight with second.

Program
Gwen Scarborough

EBS 2009 Planning committee met with Wofford O'Sullivan on August 13, 2008. Over 500 individuals have gone to the Website to complete the electronic survey – a big improvement over past years. Question surfaced about HOSA conference being during the week of the Summit. Summit dates are June 21-25, 2009. Sept 10 is the next EBS Planning Meeting. On March 2, division day mini agendas are due.

Federal & Legislative – No report.
Leonard Williams (absent)

State Legislative
Tammy Haile

Tammy reported to the group that the Legislative breakfast has been scheduled in conjunction with SCASA. The date is set for May 20, 2009. The State CATE book was also discussed.

Gwen Scarborough made a motion to purchase 16 of the CATE State Showcase books as a gift for the 2009 NPS (National Policy Seminar). Motion carried.

Finance
Cathy Shaw

See Cathy's remarks above in the Treasurer's report.

Membership
Randy Evans

Randy Evans contacted Kathy Fudge, SCACTE Membership Manager for current information pertaining to membership status. Currently, we have 549 members as of July 31, 2008. The total number of members at the April 26, 2008 meeting was 491. Since that time, we have increased our membership by 58 members.

During the 2008 Education and Business Summit, we dealt with 126 applications. We had 42 new members to join; 58 members to renew; and 26 members to rejoin. What a great conference!!!

Divisional membership numbers (including associate memberships) are as follows:

• SCCTEA	Administration	86 (up 6)
• SCAAE	Agriculture	8 (up 5)
• SCBEA	Business Education	123 (up 15)
• SCATFACS	Family & Consumer Science	59 (up 6)
• SCCGPA	Guidance & Placement	81 (no change)
• SCHSTE	Health Science Technology	76 (up 7)
• SCTEA	Technology Education	33 (down 7)
• MEASC	Marketing Education	40 (up 8)
• SCVSND	Special Needs	31 (up 12)
• SCEITE	Engineering & Industrial Technology Ed	70 (up 5)
• SCITA	Information Technology	36 (up 2)
• STW/C	School-to-Work/Careers	25 (down 23)
•	Not Indicated	30 (up 7)

Randy is still seeking members to serve on the membership committee and help with the development and design a brochure and vertical banner. We have some talented members in our organization so, why not put that talent to work.

A discussion was held concerning the School-to-Work division and the possibility of adding an academic division. We need to tap into those academic teachers. Mentioned that ACTE is starting a career academy division (Academy of Finance). Randy mentioned (Academic/Integrated with CATE). It was recognized that we needed that division.

Randy provided each division with a copy of their membership roster. If your division representative should need to contact Kathy Fudge, her contact information is scacte@collabefforts.com

Mike Parris - Made a motion that we have Guidance/Placement to incorporate the School to Work division.

Loranda Melton seconded.

Motion carried.

Randy also mentioned the membership drive (division who has the highest membership will be recognized)

Kathy – suggested students come up with a graphic for SCACTE membership.

Constitution and By-laws

Terry Murphy

Cosmetology still has not sent any bylaws. We have the state bylaws now. Grace - Make changes from vocational to technical

Publicity – No Report

Division Reports

Agricultural Education – No Report

Business Education Debbie Castles

SCBEA held its yearly planning meeting on July 21, 2008 from 10:00 am to 4:00 pm at the College of Hospitality, Retail and Sports Management in Columbia. A total of 38 Executive Board and Committee members attended this meeting. The division is working hard planning for its state conference in Myrtle Beach on February 19-21, 2009. The theme for this year is “Make the Connection through Business Education: Rigor, Relevance, Relationships – SCBEA.”

Several members are planning to attend the Southern Business Education Association Convention which will be held in October in Louisville. South Carolina will host the 2010 SBEA Convention in North Charleston (October, 2010).

CTE Administrators – No Report Jay Villeponteaux (Absent)

Engineering & Industrial Technology Dwight McDuffie

Bill Bates has resigned as treasurer and Terry Murphy has agreed to be treasurer for the division. Account has been transferred to Wachovia in Newberry. Two scholarships for \$500.00 have now been awarded. There was some delay while transferring treasurers. Division officers agreed to recognize Bill Bates with a plaque for his many years of service to SCACTE and the T & I Division.

We will again offer two \$500.00 scholarships. Past president Andy Dunn will be preparing the paperwork.

Executive Director of Clemson University’s ICAR facility gave the keynote presentation during our division day at the Education and Business Summit. He invited us to have our Division Day at the facility then have a tour following. The afternoon session of the business meeting was very productive as we received a great deal of feedback on a variety of issues. We had a lot of good ideas for the division website, such as links to SkillsUSA, student recognition, contact information for Jim Spencer and B. T. Martin as well as State Department news and links.

Elections for 2008-09: President – Dwight McDuffie; President-Elect – Paul Crenshaw

Family and Consumer Sciences – No Report

Guidance and Placement

Nick Perkins

Fall conference planning is in process. The SCCGPA leadership team will be meeting on Monday, August 25 to complete the conference agenda and finalize the registration form for disbursement.

Dr. Ron Miles, a long-time state leader in guidance, will deliver the conference's keynote address. Our biggest challenge for the upcoming conference will be to determine how to accommodate all of the requests to present that we have received.

The Fall Conference will be held November 30 – December 2 at Charleston Place Hotel.

Health Science Technology

Grace Decken

President Elect: Lila Abraham, Blythewood High School

President: Janet Hodge, Academy Tech – Myrtle Beach

Past President: Lisa Wofford, J. Harley Bonds

Secretary: Sheila Grant, Hamilton Career Center

Treasurer: Kelly Ethers, R. D. Anderson

HSTE Professional Conference February 5-7, 2009, Myrtle Beach

National Consortium for Health Science Education Conference, Raleigh, NC – October 23-25, 2008 (biannual).

Request to change Division Day EBS 2009 from Wednesday to Monday due to National Hosa Conference

Marketing Education (MEASC)

Loranda Melton and Norma Brown

We have most of our officers and committee members in place for 2008-09. The executive committee met on July 29, 2008 to initiate the planning for a Marketing education Development Conference to be held in Columbia late fall. We are finalizing guest speakers in: Grant Writing, Integrating Technology in the Classroom, and possibly Publicity and increasing membership in SCACTE and MEASC.

The Business Summit MEASC Division Day was a huge success. Our membership increased by 8 as a result of the hard work by our membership chair and the MEASC Division Day.

Special Needs
Dennis Ely

Need more sessions on special needs (official #'s in a class)

Technology Education
Tim Ray

Technology Education is going through growing pains. The problem is that we are not growing but shrinking in numbers! We are trying to get all the technology education teachers together but communicating with all technology ed teachers has been a problem. We must combine the Gateway to Technology, Project Lead the Way, and Industrial Technology teachers together. Doing this, we can reach and obtain common goals to enhance Technology Education in the State of South Carolina. Also, we have gone through the process of adopting textbooks for Technology Education, Engineering, and Industrial Technology Education. We support the student organization Technology Student Association (TSA) at their spring conference.

Information Technology
John Pardee

Ten members attended Division Day.

We will be providing training at the next Education and Business Summit. USC Large Scale Computing will be providing training for credit. Agenda to be set at State Meeting in December.

Jerry Taylor talked extensively about the SCACTE website and the need to provide information for each division.

New Business

Gwen Scarborough reported that she has revised a draft of the CTE Advisory Handbook. Copies were distributed and it will be emailed to Grace Decken to forward. (If blocked by your email server, it is easily downloaded at CTE State Website.) It is a Word document. Please highlight changes or corrections to be considered and have it back by September 19.

She mentioned the Connect2Business promotion by SDE/Personal Pathways. A copy was distributed for review. Business and Industry are required to pay for a WBL experience (coop, internship, shadowing, apprenticeships, etc.)

Gwen suggested to each division to create a budget for travel for officers to come to SCACTE board meetings and to give a certificate for recertification credit. Designate each officer a specific budget, one officer at the least (depending on your size and budget).

Grace – talked about two divisions who want to have their own division. Need copies of their bylaws – looks like New and Related would be the division. They will need a roster of at least 25 people. It was also mentioned that we need a high school reform division.

Ray Boland – organization is only as strong as you are. Thanked everyone for voting.

Old Business

Direct Deposit?? Cathy Shaw will send out email to try and get check situation cleared up and it will be posted on website to contact Cathy Shaw.

Adjournment

Meeting adjourned at 2:10 pm