

**South Carolina Association of Career & Technical Educators**

Board Meeting  
Irmo High School  
Irmo, SC  
*April 25, 2009*

Welcome: President Elect Gwen Scarborough called the meeting to order.

**Attending:**

Gwen Scarborough	President Elect SCACTE
Tammy Haile	Secretary SCACTE
Cathy Shaw	Treasurer SCACTE
Mike Parris	SCACTE Past President & Awards and Credentials
Kathy Bradford	SCACTE Region II Representative
Andy Dunn	SCEITEA Past President
Janet Hodge	HSTE President
Marcelle Boland	Secretary Special Needs Division

**Secretary's Report**

**Tammy Haile**

Minutes were presented and accepted.

Cathy Shaw moved  
Mike Parris seconded

**Treasurer's Report**

**Cathy Shaw**

A financial report was given with a checking beginning balance of 48,322.59. At the end of March, SCACTE had a new balance 42,759.36. It was decided that the 2009-10 SCACTE Budget proposal will be emailed to the Executive Board by May 8; the Exec. Board will discuss and will then present to the SCACTE Board.

We have three accounts – Business Money Market, Business/Industry Checking, and Business IDA. According to Cathy, two of these accounts will become dormant if we don't take any action within a reasonable amount of time.

Kathy Bradford made a motion to have Cathy Shaw (Treasurer) to move \$100.00 from Business Industry Checking to the Business IDA and \$100.00 from Business Industry Checking to the Business Money Market in order to keep these two accounts from becoming dormant.

Gwen seconded  
All members voted in unanimous support.

Andy Dunn asked about how their division begins the process to turn over their checking/finances to Ray Boland, Executive Director. Michelle Boland will put together a step by step process to the board on how to handle this transaction.

## **Region II**

### **Kathy Bradford**

ACTE membership from February to March 2009 dropped by 89 members (from 26,213 to 26,124). There was another big drop in ACTE membership from October 2008 to January 2009 (28,545 to 26,326). Some good news is that there were 6,732 new members as of March 2009.

Region III had the biggest growth at 1,175 new members as of March 2009. Region II was third highest with new members added in February (162) and March (131). Total membership by regions: Region II is second at 6,099 and Region IV is first at 6,540 members.

Over the past month, ACTE has run a couple of membership efforts (regular mail and electronic) to create awareness of the great work ACTE has done on behalf of its members and to invite members to reconsider joining ACTE. A promotion underway states that for every new member that State Associations report, ACTE is going to give a \$10.00 rebate (starting with June 30, 2008 memberships).

Surveys/questionnaires on ACTE website include the Green Tech Survey and a demographic data questionnaire. ACTE also surveyed members for interest in forming a new section on Information Technology Education under the New and Related Services Division. Responses: 58% said "Yes" and 42% said "No".

ACTE offers State Associations assistance in promoting state conferences and membership drives through promotional brochures and packets.

The 2009 ACTE Conference is November 19-21, 2009 in Nashville, TN – Gaylord Opryland Hotel. There is a 2009 Convention preview video on the website.

The contest for the 2010 CTE Month Logo submissions is due May 8, 2009. Information is available on the website for procedures. The 2010 CTE Month Theme is CTE: Invest in Your Future.

A group of 11 delegates attended the National Policy Seminar in Washington, DC on March 9 – 11, 2009. The SC State CTE "coffee table" book was given to SC Congressmen, a member of the Uganda Legislation who was shadowing Congressman Joe Wilson, ACTE Senior Director of Public Policy Steve DeWitt and US Secretary of Education, Arne Duncan. We were also fortunate to hear Secretary Duncan at NPS as he provided one of the keynote addresses.

**Executive Director's Report**  
**Ray Boland**

Ray sent information to be shared with the Board concerning the professional liability coverage for SCACTE members, Board of Director insurance, the procedures for transferring banking accounts to SCACTE, and leadership training/vision for SCACTE.

**President's Report – Grace Decken**

See SCACTE website for this report.

***Committee Updates:***

**Awards & Credentials**  
**Mike Parris**

As of 4/25/09, we have 5 nominations for awards: Outstanding New CTE Teacher, Award of Merit, Carl Perkins Humanitarian Award, Teacher of the Year, and Outstanding Career and Technical Educator. Deadline is May 1, 2009.

Tammy Haile has been recommended to serve as Secretary of SCACTE. She is presently completing a term for Gwen Scarborough.

We still need nominations for President Elect of SCACTE.

**Program**  
**Gwen Scarborough**

Gwen reported that she needs a list of the current presidents of each division for the 2009 EBS Program.

**Federal & Legislative**

See Region II report from Kathy Bradford for information on the National Policy Seminar.

**State Legislative**  
**Tammy Haile**

The CATE Legislative Breakfast honoring the SC legislators has been moved to May 14, 2009 from 8:00 – 10:00 am. Other SCASA Divisions will be invited to include Adult Education, Assistant Principals and Superintendents. SCASA was allotted one day to honor legislators due to furloughs. CATE Displays may be limited due to size of the room and numbers of groups invited to the breakfast. We do encourage student participation.

**Finance**  
**Cathy Shaw**

No additional report.

**Membership**  
**Randy Evans**

Randy Evans, SCACTE Membership Chair contacted Ray Boland, SCACTE Executive Director for current information pertaining to our membership status. Currently, we have 495 members as of April 12, 2009. At the January 17, 2009 meeting, the total number of current members reported was 516.

Divisional membership numbers (including associate memberships) are as follows:

• SCCTEA	Administration	79 (down 3)
• SCAAE	Agricultural Educators	11 (up 1)
• SCBEA	Business Education	121 (down 2)
• SCEITE	Engineering & Industrial Technical Ed	78
• SCATFACS	Family & Consumer Science	45 (down 2)
• SCCGPA	Guidance & Placement	68 (down 12)
• SCHSTE	Health Science Technology Educators	68
• SCITA	Information Technology	24 (down 4)
• MEASC	Marketing Education	35 (down 3)
•	New & Related	4 (down 24)
• SCSN	Special Needs	32 (down 3)
• SCTEA	Technology Education	23
•	No Division	21 (up 21)

Take a few minutes to look over your division rosters. Do you know anyone that is not a member of our association? If so, please encourage them to join. Everyone should belong to a professional organization. Our new SCACTE banners will be displayed at the Summit. Be sure to stop by and check them out. Also, we are looking for volunteers to help man the membership table during the Summit. If you would like to help, please sign up on the Summit Membership Table sheet that is being passed around.

Randy Evans provided each division with a copy of their membership roster. If your division representative should need to contact Ray Boland, Executive Director for SCACTE, his contact information is [boland@scacte.info](mailto:boland@scacte.info).

We are looking forward to seeing you at the Summit and bring a colleague with you!

**Constitution and By-laws**  
**Terry Murphy**

The By-laws Committee is in the process of revising by-laws to reflect the following changes.

Highlighted areas were changed or added.

- 1-Changed Vocational Education to Career & Technical Education
- 2-Removed all references to Life membership
- 3-Added Section K. under Article III - Powers
- 4-Added Information Technology as a Division
- 5-Changed 40 members to 25 under Article V Section B (A. Tech Prep)
- 6-Added that individual divisions may elect president for a two year term provided it has been approved by the membership and written into the bylaws.
- 7-Article VIII Sec. A – Standing Committees 1. B Constitution -- Changed to Constitution and By-Laws.

The proposed changes to the SCACTE By-Laws will be posted to the SCACTE website ([www.scacte.org](http://www.scacte.org))

**Publicity – Ginger Hill**

Information for the SCACTE newsletter is due May 1. The newsletter should go out before the Education and Business Summit in June 2009.

***Division Reports***

**Agricultural Education – No Report**

**Business Education**  
**Debbie Castles**

No report.

**CTE Administrators**  
**Jay Villeponteaux**

Tammy Haile reported that a meeting will be held with Dr. Bob Couch on April 28, 2009 at 10:00 am to discuss and clarify the state's plans to utilize EOC testing for CTE and how that testing would be weighted on school report cards. Officers in the CTE Administrators' Division (CTEA) and a few other center directors will attend this meeting.

**Engineering & Industrial Technology**  
**Dwight McDuffie (Andy Dunn reporting)**

The SCEITEA Division has met by phone and email. Division day agenda has been approved and sent to Wofford O'Sullivan. We will be touring Clemson University ICAR facility in the afternoon of our Division day.

We had one SCEITEA scholarship submitted, but it could not be awarded because the instructor was not a member of our SCEITEA Division.

Our Division will be donating an item for silent auction.

**Family and Consumer Sciences – No Report**

**Guidance and Placement**  
**Nick Perkins**

No Report

**Health Science Technology**  
**Janet Hodge**

Executive committee made decision at our last business meeting to bring ACTE Tax Issues before HSTE members at our February meeting. Decision was made to allow SCACTE to cover our division related to IRS rules for incorporation. Information in the form of a handout was given out to members present related to HSTE's Professional Development Conference held at Myrtle Beach, SC on February 5, 2009. Awards were presented to the following individuals: Tammy Haile, Outstanding Career and Technical Educator, Kathy Bradford, Outstanding Service to the Profession, Sheila Grant, Outstanding New Career and Technical Teacher, Todd Carter, Arch of Fame, Janet Hodge, Outstanding Teacher in Community Service, and Virginia Bishop, Outstanding Teacher of the Year. Please go to the SCACTE website for additional information ([www.scacte.org](http://www.scacte.org) and then click on SCHSTE).

SC HOSA State Leadership Conference was held March 11-13, 2009. Mike Brode, HOSA President-Elect, assisted with the conference. New officers were elected. The National Leadership Conference will be in Nashville, TN beginning June 23-27, 2009. Four scholarships, valued at \$500 each, were given during this conference.

Nursing 101 between Horry Georgetown Technical College (HTC) and the Academy for Technology and Academics, Conway, SC - HST-N students (SRS) meeting requirements for admission to HGTC.

Division Day was approved for the 2009 Education and Business Summit. Information will be presented on EOC test for HSTE instructors.

**Marketing Education (MEASC)**  
**Ginger Hill**

DECA will be changing our DECA Scholarship to Cassidy Jones-French Scholarship in memory of our State Officer that was killed in a car accident.

Information was not available at this time for the MEASC division day agenda.

**Special Needs**  
**Marcelle Boland**

The Special Needs Division is excited and looking forward to the 2009 SC Education and Business Summit Division Day on Tuesday June 23, 2009.

10:45 AM. Our program lineup will be Dr. Vanessa Nelson-Reed, Education Associate Office of Exceptional Children SDE speaking on Special Education Updates.

Lunch will be provided in Hall 1 12-1:00 pm.

Afternoon session 1:00 p.m. - we look forward to Cathy D. Collins, Special Education Consultant, Richland School District One, speaking on "Relating to Students with Special Needs."

2:15 pm - Feature General Session in the Ballroom, Dr. Mark David Milliron, "A Generation of Learning: Diverse Students, Emerging Technologies, and a Sustainability Challenge."

SCSN Business Meeting will be 3:30-4:30 p.m.

We look forward to our division growing and working together for student workforce of tomorrow. Everyone is reminded to attend the vendor show while you are at the Summit. SCACTE will have the silent auction with donations from each division for scholarships again this year.

**Technology Education**  
**Tim Ray**

No Report

**Information Technology**  
**Jerry Taylor**

No Report

**SCACTE Website**  
**Jerry Taylor**

Continue to send updates for the SCACTE website to Jerry Taylor. Many divisions need information added to the website.

**New Business – Gwen Scarborough**

Silent auction – each division bring one item to contribute for the Summit. Kathy Bradford will send out a reminder to each division. Each division will be responsible for contributing \$100 for their division day to SCACTE. It was decided that Grace would remind the presidents that they need to make a check to SCACTE for \$100.00 for their division meeting room at the Summit.

Advisory Council – we need to consider this for our first meeting of the new year.  
Article IX – Advisory Council. We will provide more information for the 2009-10 first board meeting.

Business and Industry memberships – we want them to become members of SCACTE.  
New and related – need subcategories.

Insurance (liability) – increase our membership fees by \$25.00 for \$1,000,000 coverage.  
We want to bring this up for voting at the Summit.

Kathy Bradford made a motion for Ray Boland to develop a written proposal to be presented at the annual membership meeting to increase dues by \$25.00 which will include \$1,000,000 liability coverage for the members. Andy Dunn seconded

Marcelle Boland brought up the possibility of providing a dinner at the Education and Business Summit in our efforts to recruit new members.

**Old Business**

None

**Adjournment**

Meeting adjourned at 1:00 pm

Respectfully submitted,

Tammy M. Haile  
SCACTE Secretary